

Course Trainer Date/s Participant						
	1	2	3	4	5	6
Course Objectives Met						
Comments						
Personal Objectives Met						
Comments						
Prior Knowledge Adequate						
Course Rating						
Value for Money						
Material Quality						
Presentation Quality						
Training Environment						
Facilities						
Learning Outcomes						
Venue Rating						
Computer Functional						
Aids Satisfactory						
Room Temperature						
Tea Facilities						
Clean						
Lighting						
Safe Access						
Comments						
Co-ordination						
Source						
Booking Problems						
Other Problems						
Additional Training Topics						
Daytime Preferred						
Evening Preferred						
Weekdays Preferred						
Weekends Preferred						
Name if contact required						

Course Trainer Date/s Participant						
	7	8	9	10	11	12
Course Objectives Met						
Comments						
Personal Objectives Met						
Comments						
Prior Knowledge Adequate						
Course Rating						
Value for Money						
Material Quality						
Presentation Quality						
Training Environment						
Facilities						
Learning Outcomes						
Venue Rating						
Computer Functional						
Aids Satisfactory						
Room Temperature						
Tea Facilities						
Clean						
Lighting						
Safe Access						
Comments						
Co-ordination						
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Daytime Preferred						
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